

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
APRIL 11, 2023**

***PUBLIC SESSION***

**TITLE: EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND  
EXCHANGE APPROVAL COMMITTEE 2022-2023**

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The Extended Overnight Field Trip, Excursion and Exchange Approval Committee  
2022-2023 report is presented for information.

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Prepared by: Joseph Zaroda, Associate Superintendent of Education

Presented by: Joseph Zaroda, Associate Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: April 11, 2023



## REPORT TO THE COMMITTEE OF THE WHOLE APRIL 11, 2023

### EXTENDED OVERNIGHT FIELD TRIP, EXCURSION AND EXCHANGE APPROVAL COMMITTEE 2022-2023

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#### BACKGROUND INFORMATION

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee continues to review proposals for 2022-2023 extended overnight field trips, excursions and exchanges as submitted to date. The composition of the approval Committee is as follows:

1 Supervisory Officer	-	Joseph Zaroda
1 Secondary School Vice-Principal	-	Krista Moscato
1 Secondary School Principal	-	Ted Farrell (Acting)
1 Elementary School Principal	-	Rosie Araujo
1 Program Department Consultant	-	Fred Wilson

As defined in the Niagara Catholic Educational Field Trips Administrative Operational Procedures 400.2, an Extended Overnight Field Trip is:

- A field trip that requires four or more nights' lodgings, or requiring an individual flight ticket of \$600.00 or more.
- An extended overnight field trip which involves more than one school will follow the same procedures and will require the approval of the principal/administrator and the Family of Schools' Superintendent of Education of all participating schools at the time of submission for approval.

An Excursion is defined as follows:

- An excursion is a trip that is planned and arranged for secondary school students that would be held during the year when students are not normally expected to be attending classes and that may not adhere to all guidelines and procedures relating to educational field trips. Approval will not normally be granted for excursions that require students and/or staff to be away from school on a regularly scheduled instructional school day.

Attached to this information report is an Executive Summary of a 2022-2023 Extended Overnight Field Trip as submitted on Tuesday, April 11, 2023. (Appendix A)

The Extended Overnight Field Trip, Excursion and Exchange Approval Committee 2022-2023  
report is presented for information.

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Prepared by: Joseph Zaroda, Associate Superintendent of Education

Presented by: Joseph Zaroda, Associate Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: April 11, 2023



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
APRIL 11, 2023**

***PUBLIC SESSION***

**TITLE: STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL  
DEVELOPMENT OPPORTUNITIES**

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The Staff Development Department Professional Development Opportunities report is  
presented for information.

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Prepared by: Pat Rocca, Superintendent of Education  
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: April 11, 2023



## REPORT TO THE COMMITTEE OF THE WHOLE APRIL 11, 2023

### STAFF DEVELOPMENT DEPARTMENT PROFESSIONAL DEVELOPMENT OPPORTUNITIES

#### BACKGROUND INFORMATION

In alignment with Niagara Catholic’s Multi-Year Strategic Plan, the Department of Staff Development, as an integral aspect of its mandate, acts as the point of co-ordination among various departments. Thus ensuring that all professional development opportunities for staff, both teaching and non-teaching, occur in a seamless fashion to minimize disruptions to the myriad services provided within our Niagara Catholic community. The following is a listing of activities occurring during the period April 11, 2023 through May 9, 2023

#### PROFESSIONAL DEVELOPMENT ACTIVITIES

SESSION	Knowledgehook- Premium Teacher Onboarding
AUDIENCE	K-10 Educators Teaching Mathematics
WORKSHOP DESCRIPTION	This is an introductory session hosted by Knowledgehook. This webinar will cover the essentials you will need to get started with Knowledgehook in your math classroom.
DATE(S)	<ul style="list-style-type: none"> <li>▪ April 19, 2023</li> <li>▪ May 17, 2023</li> </ul>
TIME	6:00 p.m. - 7:00 p.m.
LOCATION	Virtual, Zoom Meeting

SESSION	Barren Grounds Book Study
AUDIENCE	Grade 6 Teachers
WORKSHOP DESCRIPTION	Interested Grade 6 Educators can join the knowledge sessions to regarding The Barren Grounds by Canadian Indigenous author David A. Robertson. There will be three teacher sessions around this book study. The first session will be in person, and participants will receive a copy of the book. There will be a discussion about the book, curriculum connections, literacy strategies and prepare for the next two sessions, including a community partner to share knowledge about Indigenous teachings relevant to the book, and a discussion with the author himself.
DATE(S)	<ul style="list-style-type: none"> <li>▪ March 22, 2023: 4:00 p.m. - 5:00 p.m. (Catholic Education Centre)</li> <li>▪ April 11, 2023: 4:00 p.m. - 5:00 p.m. (virtual session)</li> <li>▪ May 16, 2023: 4:00 p.m. - 5:00 p.m. (virtual session)</li> </ul>

SESSION	The Art and Science of Teaching Reading Primary Book Study
AUDIENCE	K-2 Teachers and Early Childhood Educators, Educational Resource Teachers
WORKSHOP DESCRIPTION	Educators will continue to learn how to best apply the knowledge of how Scarborough's Rope must be used to inform reading instruction. Through direct, explicit, systematic instruction, educators will ensure equitable learning outcomes for all students. K-2 Classroom Teachers, Early Childhood Educators, and ERTs are invited to join a book study, focusing on The Art and Science of Teaching Primary Reading by Christopher Such. The book study is intended to be an ongoing conversation and by registering educators are acknowledging the commitment to the 4 dates - access
DATE(S)	<ul style="list-style-type: none"> <li>▪ March 21, 2023</li> <li>▪ April 18, 2023</li> <li>▪ May 23, 2023</li> <li>▪ June 20, 2023</li> </ul>
TIME	4:00 p.m. - 5:00 p.m.
LOCATION	Catholic Education Centre

SESSION	New Teacher Induction Program
AUDIENCE	K-12 Teachers
WORKSHOP DESCRIPTION	<p><b><u>Morning Session (being delivered by Student Support - ABA Staff)</u></b></p> <ul style="list-style-type: none"> <li>▪ What is ABA and the Importance of ABA in Education</li> <li>▪ Proactive and Reinforcement Strategies in the Classroom</li> <li>▪ Data Collection and Functions of Behaviour</li> </ul> <p><b><u>Afternoon Session</u></b></p> <ul style="list-style-type: none"> <li>▪ EQAO Presentation</li> <li>▪ Maya Goldwasser and Lysay Duwyn Education Officers with the School Support and Outreach at EQAO</li> </ul>
DATE(S)	<ul style="list-style-type: none"> <li>▪ April 25, 2023</li> </ul>
TIME	8:30 a.m. - 3:00 p.m.
LOCATION	White Oaks Conference Centre

The Staff Development Professional Development Opportunities report is presented for information.

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Prepared by: Pat Rocca, Superintendent of Education  
Anthony Corapi, Coordinator of Staff Development

Presented by: Pat Rocca, Superintendent of Education

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: April 11, 2023

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
COMMITTEE OF THE WHOLE MEETING  
APRIL 11, 2023**

***PUBLIC SESSION***

**TITLE: CAPITAL PROJECTS PROGRESS REPORT UPDATE**

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The Capital Projects Progress Report Update is presented for information.

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Prepared by: Clark Euale, Controller of Facilities Services

Presented by: Clark Euale, Controller of Facilities Services

Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer

Date: April 11, 2023





**REPORT TO THE COMMITTEE OF THE WHOLE MEETING**  
**April 11, 2023**  
**CAPITAL PROJECTS PROGRESS REPORT UPDATE**

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**BACKGROUND INFORMATION**

Individual progress reports for capital projects are presented as follows:

**IN PROGRESS**

Appendix A	New Wainfleet Joint Elementary School
Appendix B	New Elementary School Greenlane Road, Beamsville

The Capital Projects Progress Report Update is presented for information.

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Prepared by: Clark Euale, Controller of Facilities Services  
Presented by: Clark Euale, Controller of Facilities Services  
Approved by: Camillo Cipriano, Director of Education/Secretary-Treasurer  
Date: April 11, 2023

## PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

A - General information	
Project Name	<b>St. Elizabeth Joint Catholic Elementary School Wainfleet, Ontario</b>
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Joseph Zaroda, Superintendent Julie Mangiacasale, Principal, St Elizabeth CES
Date	April 11, 2023
Reporting Period	March 2023

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
<b>Budget:</b>	☒	☐	☐	
<b>Schedule:</b>	☒	☒	☐	Ministry approvals and supply chain delays may affect the overall schedule.
<b>Scope:</b>	☒	☐	☐	
<b>Quality:</b>	☒	☐	☐	

## PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

Executive Summary	➤ <b>PROJECT INFORMATION</b>																																								
	○ Combined Area of New School to be Constructed: 69,734 s.f.																																								
	○ New School Capacity: 587 students																																								
	○ NCDSB Pupil Places: 118 students																																								
	➤ <b>PROJECT FUNDING</b>																																								
	-																																								
	<table border="1"> <thead> <tr> <th>Funding Program</th> <th>DSB of Niagara</th> <th>Niagara CDSB</th> <th>Total</th> </tr> <tr> <td></td> <th><u>Project ID #: 22-063</u></th> <th><u>Project ID #: 50-067</u></th> <td></td> </tr> </thead> <tbody> <tr> <td>Capital Priorities</td> <td>\$10,551,451</td> <td>\$3,574,873</td> <td>\$14,126,324</td> </tr> <tr> <td>Child Care Capital</td> <td>\$1,652,606</td> <td>\$0</td> <td>\$1,652,606</td> </tr> <tr> <td></td> <td>\$12,204,057</td> <td>\$3,574,873</td> <td>\$15,778,930</td> </tr> <tr> <td><b>Additional Funding</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Priorities</td> <td>\$2,551,402</td> <td>\$1,860,168</td> <td>\$4,411,570</td> </tr> <tr> <td>Child Care Capital</td> <td>\$512,669</td> <td>\$0</td> <td>\$512,669</td> </tr> <tr> <td>Proceeds of Disposition</td> <td>\$3,202,271</td> <td>\$0</td> <td>\$3,202,271</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$18,470,399</b></td> <td><b>\$5,435,041</b></td> <td><b>\$23,905,440</b></td> </tr> </tbody> </table>	Funding Program	DSB of Niagara	Niagara CDSB	Total		<u>Project ID #: 22-063</u>	<u>Project ID #: 50-067</u>		Capital Priorities	\$10,551,451	\$3,574,873	\$14,126,324	Child Care Capital	\$1,652,606	\$0	\$1,652,606		\$12,204,057	\$3,574,873	\$15,778,930	<b>Additional Funding</b>				Capital Priorities	\$2,551,402	\$1,860,168	\$4,411,570	Child Care Capital	\$512,669	\$0	\$512,669	Proceeds of Disposition	\$3,202,271	\$0	\$3,202,271	<b>Total</b>	<b>\$18,470,399</b>	<b>\$5,435,041</b>	<b>\$23,905,440</b>
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➤ Prime Consultant: Whiteline Architects Inc.																																									
➤ General Contractor: Brouwer Construction Ltd.																																									
➤ Contractor mobilized November 11, 2022																																									
➤ Niagara Catholic Legal Representative currently drafting lease agreement between DSBN and Niagara Catholic.																																									

## PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

<b>C – Scheduled Milestones / Deliverables</b>			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval	September 2020	September 2020	COMPLETED
Architect Selection	January 2021	January 2021	COMPLETED
Design Development	February 2021	March 2021	COMPLETE
Ministry Approval (Cost)	January 2022	March 2022	COMPLETE
Site Plan Approval	February 2022	September 2022	COMPLETE
Building Permit	March 2022	October 2022	COMPLETE
Project Tender	April 2022	November 2022	COMPLETE
Construction Start	Nov. 11, 2022	Nov. 11, 2022	IN PROGRESS
Demolish St Elizabeth School	July 2024		NOT STARTED
Occupancy	September 2024		NOT STARTED
Additional Milestones	TBA	N/A	NOT STARTED

<b>D – Open Action Items</b>				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval	January 2022	MTO	COMPLETE
2	SPA approval	February 2022	Township of Wainfleet	COMPLETE
3	MOE approval to proceed to Tender	March 2022	MOE	COMPLETE
4	Building Permit approval	April 2022	Township of Wainfleet	COMPLETE
5	Lease Agreement	January 2023	NCDSB/DSBN	IN PROGRESS
6	Operations Agreement	2023/2024	NCDSB/DSBN	NOT STARTED

## PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1	Quality of materials and building components at-risk due to high-Class C and Class A cost estimates, which necessitated the sourcing of alternate products from the original design intent.	Design Team	COMPLETED
2	Risk Item 2	Approval to Proceed to Tender at-risk due to high-Class A cost estimate.	Ministry of Education	COMPLETED
3	Risk Item 3	Ministry of Environment approval for the septic system is underway. Final occupancy is contingent upon this approval.	Ministry of Environment	IN PROGRESS

## PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

### F - Accomplishments / Plans

#### Accomplishments during *this Reporting Period* :

1. Site Plan Approval has been received by the Town of Wainfleet.
2. MOE approval of septic design is expected to take 6-12 more months. Environmental Compliance Application has been submitted early April. Ongoing.
3. Cost sharing agreement between DSNB and Niagara Catholic based upon original Memorandum of Understanding.
4. Site grading and foundations continue.

#### Plans during the *next Reporting Period* :

1. Present draft lease agreement to DSNB for review/comment (April 2023). Agreed upon lease will be shared with Niagara Catholic Board Trustees prior to execution.
2. Team is actively working on community partnership with the Town of Wainfleet for shared use of the gymnasium and soccer/baseball fields. Ongoing.

### G - Distribution

*I have reviewed the information contained in this Project Progress And Status Report and agree:*

<i>Name / Title</i>	<i>Company</i>		<i>Date</i>
Project Manager	NCDSB	Tunde Labbanz	April 11, 2023
Controller of Facilities Services	NCDSB	Clark Euale	April 11, 2023
<b>COPIES TO:</b>			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
Superintendent	NCDSB	Joseph Zaroda	Email
Principal, St Elizabeth CES	NCDSB	Julie Mangiacasale	Email





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD  
FACILITIES SERVICES

## PROJECT PROGRESS AND STATUS REPORT

ST. ELIZABETH CATHOLIC ELEMENTARY SCHOOL, WAINFLEET

Rev. 1.0, 29/03/2022

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### PROGRESS PHOTOS: MARCH 2023



## PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

A - General information	
Project Name	<b>Catholic Elementary School</b> <b>Greenlane Rd., Beamsville</b>
Report Prepared by	Clark Euale, Controller, Facilities Services
Project Sponsors:	Gino Pizzoferrato, Superintendent Principal, TBD
Date	April 11, 2023
Reporting Period	March 2023

B - Executive Summary				
Overall Status				
	<i>Controlled</i>	<i>Caution</i>	<i>Critical</i>	<i>Reason for Deviation (Comments)</i>
<b>Budget:</b>	☒	☐	☐	
<b>Schedule:</b>	☒	☐	☐	
<b>Scope:</b>	☒	☐	☐	
<b>Quality:</b>	☒	☐	☐	



## PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

<p>Executive Summary</p>	<ul style="list-style-type: none"> <li>➤ <b>PROJECT INFORMATION</b> <ul style="list-style-type: none"> <li>○ Area of New School to be Constructed: 42,442 s.f.</li> <li>○ New School Capacity: 421 students</li> <li>○ Number of Classrooms: 18</li> <li>○ Childcare Space currently under review.</li> </ul> </li> <li>➤ <b>PROJECT FUNDING</b> <ul style="list-style-type: none"> <li>○ Capital Priorities Grant \$10,108,084</li> </ul> </li> <li>➤ Ministry Approval to Proceed to Design received.</li> <li>➤ Request for Proposals for Prime Consulting Services closed December 20, 2022. Awarded to Svedas Architects Inc.</li> <li>➤ Expected school opening tentatively September 2024.</li> </ul>
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## PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

C – Scheduled Milestones / Deliverables			
Milestone / Deliverable	Expected On	Actual On	Status
Funding Approval		July 15, 2022	COMPLETED
Architect Selection	December 2022	February 2023	COMPLETED
Design Development	January 2023	February 2023	IN PROGRESS
Ministry Approval to Proceed with Tender			NOT STARTED
Site Plan Approval			NOT STARTED
Building Permit			NOT STARTED
Project Tender			NOT STARTED
Construction Start	May/June 2023		NOT STARTED
Parking lot and Playgrounds			NOT STARTED
Occupancy	September 2024		NOT STARTED
Additional Milestones			NOT STARTED

D – Open Action Items				
#	Title	Expected Delivery	Owner / Approver	Status
1	MTO approval			NOT STARTED
2	SPA approval			NOT STARTED
3	MOE approval to proceed to Tender			NOT STARTED
4	Building Permit approval			NOT STARTED

## PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

E - Issues, Risks, Challenges and discussion items				
#	Title	Description	Owner	Status
1	Risk item 1	Archeological Survey	NCDSB	COMPLETE
2	Risk Item 2			

F - Accomplishments / Plans
<p><b>Accomplishments during <i>this Reporting Period</i> :</b></p> <ol style="list-style-type: none"> <li>1. Ministry Approval to Proceed to procure an Architect to begin the design process of this exciting project in July 2022.</li> <li>2. RFP for Prime Consulting Services awarded to Svedas Architects Inc.</li> <li>3. Archeological Survey of property completed as part of the requirements for Site Plan Approval. No issues flagged.</li> <li>4. Application to Ministry for funding of newly requested Childcare facility under this project with associated funding. Ongoing.</li> <li>5. Conceptual design underway for stakeholder review. Ongoing.</li> </ol>
<p><b>Plans during the next Reporting Period:</b></p> <ol style="list-style-type: none"> <li>1. Finalize conceptual design and proceed into schematic design.</li> <li>2. Ad-Hoc Attendance Area Review Committee to be re-established in May 2023.</li> <li>3. Approval of Childcare funding application from the Ministry of Education expected Q2-2023.</li> </ol>

## PROJECT PROGRESS AND STATUS REPORT

NEW CATHOLIC ELEMENTARY SCHOOL, BEAMSVILLE

Rev. 1.0, 29/03/2022

### G - Project Status Report / Signatures

*I have reviewed the information contained in this Project Progress And Status Report and agree:*

<i>Name / Title</i>	<i>Company</i>		
Project Manager	NCDSB	Tunde Labbancz	April 11, 2023
Controller of Facilities Services	NCDSB	Clark Euale	April 11, 2023
<b>COPIES TO:</b>			
Chair, Vice-Chair, and Trustees	NCDSB	Committee of the Whole Capital Project Update	Monthly
Director of Education	NCDSB	Camillo Cipriano	Email
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